

## Rural Fax Locate Request Form - Part One

**Part One** is required if you are requesting locates at a single Quarter Section.

If there is more than one quarter section **Part One** and **Part Two** must be completed. A maximum of ten quarter sections can be entered as one ticket.

To enter your tickets on line or view Alberta One-Calls Privacy Guidelines...visit our website @ Alberta 1call.com.

Contact Name	Contact Phone # (    )
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*Make sure that the contacts supplied can be reached daily from 8:00 - 4:00pm*

Company Name	Fax # (    )
Alternate Contact Person	Alternate Contact Phone # (    )

What type of work are you doing?	
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Provide directions, from the nearest city,town,highway or secondary road to your dig site:
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<b>What <u>type</u> of property and <u>where</u> on the property are you digging?</b>	Public Property	Private Property	or Both	
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<b>Has the dig site been premarked (outlined) with white paint?</b>	Yes	No	<i>Circle the one that describes your dig area.</i>
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<b>Approximately how deep are you digging?</b> <i>(Indicate if feet or metres)</i>	<b>Who is the work being done for?</b>	<i>Where on the property are you digging?</i>
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<b>What date do you require the locate be completed by?</b>	<i>Alberta One-Call's members require a <u>minimum</u> of two full working days notice.</i>
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<b>Approximately how much time will you require with the locator?</b>	1 hour	<i>Or</i>	2 hours	<i>Or</i>	3 hours	<i>Or</i>	4 hours	<i>Or</i>	5 hours	<i>Or</i>	6 hours	<i>Or</i>	7 hours	<i>Or</i>	8 hours	<b>Is the amount of time required per?:</b> Each Quarter Section <i>Or</i> All Quarter Sections
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<i>Circle correct number of hours required.</i>	<i>Place a check mark beside the applicable answer.</i>
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<b>Where do you want to meet the locator?</b>
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<b>Rural Subdivision Name</b> <small>(if applicable)</small>	<b>Lot #</b>	<b>Block #</b>	<b>Plan #</b>
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*If digging in a rural subdivision your locate request can not be processed without this information.*

<b>Legal Land Description</b>	<b>LSD</b>	<b>Quarter Section</b>	<b>Section</b>	<b>Township</b>	<b>Range</b>	<b>Meridian</b>
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*Your locate request can not be processed without this information*

**You are not clear to excavate until all facilities have been located. It is the excavators responsibility to make sure there is no damage to the located facilities during excavation and placing a request with the one call centre does not remove that responsibility.**

<b>Signature:</b>
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Your signature acknowledges that you have read and understand the above statement. Your locate request cannot be processed without this signature.

*"The locator will not mark water and sewer on private or residential property because the water and sewer facilities on these properties are owned by the property owner not the local provider of this service on public land. The local provider does not have records pertaining to these facilities."*

**Fax completed form to Alberta One-Call @ 1-800-940-3447.**

*After your request is received and processed at the call centre...a copy of the completed locate request (ticket) will be transmitted to your fax machine. Please immediately verify that the information contained in this ticket is correct, should a correction be required call 1-800-242-3447 and speak with a Customer Service Representative.*

The names of Alberta One-Call members notified on your behalf will be included in your copy of the ticket.  
**REMEMBER , All Others In The Area You Must Contact Directly.**

**RURAL FAX LOCATE REQUEST FORM - PART TWO**

	<i>LSD</i>	<i>Quarter Section</i>	<i>Section</i>	<i>Township</i>	<i>Range</i>	<i>Meridian</i>	Subdivision Name	Lot # Block # Plan #	Additional Information to Assist the Locator
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

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**The names of Alberta One-Call members notified on your behalf will be included in your copy of the ticket, *REMEMBER*, All Others In The Area You Must Contact Directly.**